



OFFICE OF THE CITY COUNCIL

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**PUBLIC GROUNDS, BUILDINGS & RECREATION COMMITTEE MEETING MINUTES
FEBRUARY 16, 2015**

Present: Committee members Kenneth Brady, chairman; Lynda Appel and Michael O'Donnell.

Also Present: Council President Michael Killeen, Councilmember Nick Nunnari, Director of Finance Prashant Shah and Director of Recreation Bob DeMinico.

The meeting convened at 7:00 p.m.

I. Discuss Recreation Commission's recommendations for changes in Clague Cabin rentals.

Director of Recreation Bob DeMinico presented the details of the proposed Clague Cabin Rental Agreement. After much discussion, it was agreed that we were moving in the right direction, but a few issues need to be resolved. Among the issues are:

- allowing cash to be paid for the rental fee
- Should the security deposit be the same for week days and weekends?
- location for and procedure for credit card deposit to be paid and key pickup and return
- penalty for late checkout or return of key
- Should there be a requirement for a security person during the rental?

Councilperson Appel moved and Councilperson O'Donnell seconded that the committee recommend that the proposed agreement be referred back to the Administration and the Recreation Commission for further review before council approval.

The motion passed 3-0.

II. Discuss Recreation Commission's recommendations for Recreation Center memberships renewing January 1, 2015.

Recreation Director DeMinico reviewed the present membership pricing with a comparison of surrounding community rates. There was much discussion regarding the rate structure, membership numbers, operational expenses and suggestions to consider regarding increase in revenue, membership and expense control.

The committee determined that no action was necessary at this time, but requested that council be kept updated with information regarding Recreation Center revenue, expenses and membership data.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Kenneth R. Brady
Chairman