



**CITY OF WESTLAKE, OHIO  
ORDINANCE NO. 2015-26:**

**AN ORDINANCE ESTABLISHING THE  
PAY RANGE FOR THE NEWLY  
CREATED POSITION OF OFFICE  
MANAGER WITHIN THE COMMUNITY  
SERVICES DEPARTMENT, AND  
DECLARING AN EMERGENCY.**

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**WHEREAS**, Council desires upon the recommendation of the Mayor, the Director of Community Services and the Finance Director to establish the pay range for the newly created position within WCOD §169.03 of the Administrative Code entitled "Office Manager – Full-time".

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WESTLAKE, COUNTY OF CUYAHOGA AND STATE OF OHIO:**

**Section 1:** That the pay range for the position of Office Manager within the Department of Community Services under WCOD §169.03 is hereby established for the year 2015, which shall be \$46,000.00 to \$55,000.00.

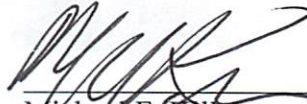
**Section 2:** That the Mayor shall be permitted to set the actual salary of the person so appointed as long as it does not exceed the aforementioned pay range.

**Section 3:** That it is found and determined that all formal actions of this Council concerning and relating to this legislation were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 10, Article XI of the Charter of the City of Westlake and Section 121.22 of the Ohio Revised Code.

**Section 4:** That this legislation is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the further reason that it is immediately necessary to provide for the continuity of services within the Department of Community Services, and further provided it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

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Passed: 2/19/15

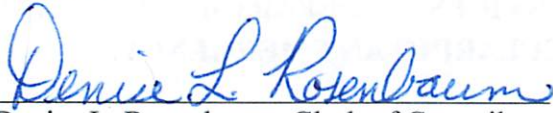


Michael F. Kilteen  
President of Council

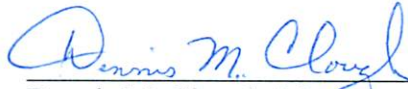
Presented to Mayor: 2/20/15

Approved: 2/20/15

ATTEST:



Denise L. Rosenbaum, Clerk of Council



Dennis M. Clough, Mayor

I, Denise L. Rosenbaum, Clerk of Council of the City of Westlake do  
*hereby certify* that Ordinance/Resolution no. 2015-26  
adopted 2/19/15 was duly posted on  
2/20/15 and remained posted for a period  
of 15 days thereafter in not less than 2 of the most public places in  
the City as determined by the Charter of said City.