



DEPARTMENT OF PUBLIC SERVICE

27700 Hilliard Blvd. Phone 440.871.3300
Westlake, OH 44145 Fax 440.617.4229

WAIVER AGREEMENT

LEAF HUMUS AND WOOD CHIP DELIVERY (WESTLAKE ONLY)

I, the undersigned, **do not hold the City of Westlake or its employees responsible for damages incurred to driveways, tree lawns and landscaping** while delivering leaf humus or wood chips to the property designated below. I also understand that the delivered material **will not be unloaded onto any city right-of-way area, ie., roadways, driveway aprons, tree lawns, ditches, etc.**

LEAF HUMUS _____ CUBIC YARDS WOOD CHIPS _____ CUBIC YARDS

DESIRED DELIVERY DATE (Monday thru Friday only) _____

If more than 1 delivery is needed
please put desired delivery date for 2nd load _____

NAME (Please Print) _____ DATE _____

ADDRESS _____

DAY TELEPHONE (hours between 8am-6pm weekdays) _____

HOME TELEPHONE _____

BUYER'S SIGNATURE _____

If there will be no one home at time of delivery, please draw a simple map of the home and driveway on the reverse side of this form. Place an "X" at the desired location for unloading the materials. The city truck will access the property by means of the driveway only and is not permitted in any other area. The materials may be unloaded directly onto the driveway or its adjoining property, but please be reminded that **no materials will be unloaded onto city right-of-way.**

Delivery is normally made on date desired; however, **the Westlake Service Department does not guarantee delivery dates or assign specific times for delivery.** We will notify you in advance should your delivery date need to be rescheduled. **Note: Delivery hours are as early as 7:30 a.m. and only till 3:00 p.m.**

FINANCE OFFICE USE ONLY: RECEIPT NO.: _____ AMOUNT PAID: _____

FAXED DATE & TIME: _____ INITIALS FAXED: _____

SERVICE OFFICE USE ONLY: 1ST LOAD DELIVERED _____ DRIVER'S INITIALS _____

2ND LOAD DELIVERED _____ DRIVER'S INITIALS _____